

## BRENTWOOD LOCAL HIGHWAYS PANEL MEETING AGENDA

<b>Date:</b>	26 September 2018
<b>Time:</b>	18:00
<b>Venue:</b>	Meeting Room 3, 1 – 7 Seven Arches Road, Brentwood
<b>Chairman:</b>	Cllr Lesley Wagland (ECC)
<b>Vice Chairman:</b>	Cllr Jon Cloke (BBC)
<b>Panel Members:</b>	Cllr Barry Aspinell (ECC), Cllr David Kendall (ECC), Cllr Louise McKinlay (ECC), Cllr Alison Fulcher (BBC) Cllr Roger Hirst (BBC), Cllr Louise Rowlands (BBC)
<b>Officers:</b>	Sonia Church – Highways Liaison Manager, Daniel Maclean – Highways Liaison Officer
<b>Secretariat:</b>	Jean Sharp, Governance and Member Support Officer

Page	Item	Subject	Lead	Paper
	1	Welcome and Introductions	Chairman	
	2	Apologies for absence	All	
	3	Declarations of interest	All	
2 - 6	4	Minutes of meeting held on 5 July 2018 to be agreed as correct record	Chairman	Paper
	5	Matters Arising from Minutes of the previous meeting	All	
7 - 9	6	Approved Works Programme Update 2018/19	Dan Maclean	Paper
10 - 16	7	Potential Schemes List for consideration	Dan Maclean	Paper
17 - 20	8	Revenue Spend and Highway Rangers Update	Dan Maclean	Paper
	9	Any other business	All	

**BRENTWOOD LOCAL HIGHWAYS PANEL MINUTES –  
5 JULY 2018, MEETING ROOM 2,  
1-2 SEVEN ARCHES ROAD, BRENTWOOD, ESSEX**

<b>Chairman:</b>	Cllr Lesley Wagland (ECC)
<b>Panel Members:</b>	Cllr Jon Cloke (BBC – Vice Chairman), Cllr Barry Aspinell (ECC), Cllr David Kendall (ECC), Cllr Louise McKinlay (ECC), Cllr Alison Fulcher (BBC), Cllr Roger Hirst (BBC) and Cllr Louise Rowlands (BBC)
<b>Officers:</b>	Dan MacLean – Highway Liaison Officer, Sonia Church – Highways Liaison Manager
<b>Secretariat:</b>	Claire Mayhew – Corporate & Democratic Services Manager (BBC)

Item		Owner
1.	<b>Welcome and Introductions:</b> Cllr Wagland welcomed all present and introduced Sarah Adcock, Epping Forest/Castle Point Highways Liaison Officer.	
2.	<b>Apologies for absence and Declarations of interest:</b> Apologies had been received from Cllr Louise McKinley, Cllr Roger Hirst and Sonia Church. There were no declarations interest.	
3.	<b>Minutes of previous meeting:</b> The minutes of the meeting held on 26 March were agreed to be a correct record.	
4.	<p><b>Matter arising from the last minutes:</b></p> <p><b>Item 8. Section 106 schemes/Highway Rangers work summary:</b> Regarding 106 monies, an update was provided on current schemes. Members were advised that some Section 106 monies were being spent by ECC's major schemes department and that BBC officers could provide further information on S106 schemes with highway elements. This item had been followed to the next meeting.</p> <p><b>Action: Cllr Cloke would ascertain available information from BBC officers and asked for this to be forwarded to the next meeting.</b></p> <p><b>AOB:</b> Representation of Parish Councils at meetings of the Local Highways Panel. Sonia Church to provide information on parish council's role on other ECC LHP's to Cllr Bentley at ECC, Cllr Bentley to undertaken an assessment on the role of Local Highways Panels throughout Essex. Cllr Kendall asked for</p>	JC

	<p>confirmation relating to residents attendance at meetings and whether they are about the speak on items.  <b>Action: The Chair asked that the panel email her with their views for Cllr Bentley assessments.</b></p>	<b>ALL</b>
<b>5.</b>	<p><b>Indicative Programme List for Schemes Approved:</b></p> <p>An update was provided on the current position of all the schemes recommended for inclusion in the 2017/18 Approved Works Programme.</p> <p>No charge to the allocation of the Capital Budget for 2018/2019.</p> <p>Item 5, 6 &amp; 7 – UKPN connection work to be completed, no change from our last meeting. Awaiting on Service Level Agreement from UKPN. Officers to liaise with UKPN to clarify the agreement. Sarah Alcock informed the panel that a service level agreement is in place throughout the County, however with the allocation of new works and emergencies this has caused a backlog.</p> <p>Item 7: Three Arches &amp; Eastham Estate 20mph limit. Cllr Kendall asked about the possibility of a 20mph speed watch on the Estate. How can this be implemented and will the Police act? Police will not undertake speed patrols on 20mph, and it is unclear whether the Police will prosecute on any evidence provided. Cllr Wagland advice the panel that Cllr McKinlay has the same issue at Woodlands Ave, Hutton. Cllr Rowlands advised that a speed watch was recently undertaken in Chelmsford Road with the assist of Dan Cannon. He will be able to advise of the road is suitable for a speed watch to be undertake and confirm if the Police will enforce.</p> <p>Item 4: Kelvedon Hatch, Stondon Massey &amp; Nine Ashes – Weight Review. Chair requested that there is a hold on this project whilst Dan Maclean enquires about a further survey to specifically asses HGV movements.</p> <p>Item 9: A128/A127 (A127 Westbound off slip and A127/A1428 east bound on slip – screening). Design now complete.</p> <p>Item 10: Kelvedon Hatch, Stondon Massey &amp; Nine Ashes - Weight Limit Signage. As previously discuss above, under Item 4.</p> <p>Item 12: Thorndon Ave, West Horndon – 30mph signage. Design completed.</p> <p>Item 15: Bridleway 10 (though Bentley Golf Course) Brentwood – PROW. Preliminary vegetation cutting is currently underway.</p> <p>Item 17: Tabors Corner, Chelmsford Road, Brentwood – Lane Shortening. Works on scheme is being carried out in conjunction</p>	<b>DM</b>

	<p>with the parking restriction being installed through SEPP. Therefore, road markings and signage to be installed as the same time.</p> <p>Item 18: Chafford Gardens, West Horndon. Extra £12,000 has been requested for this scheme. DM has asked for financial information on this increased amount. Justification is required on the budget from Cllr Bentley. Panel to view the reasons before a decision about the funding is made on the scheme. <b>ACTION: DM to circulate by email to members of the panel for comments.</b></p> <p>Item 26: Pilgrims Hatch to Brentwood Town Centre – Cycle Route and Item 27: Shenfield Road, Shenfield – Cycle Route. There is potential for additional funding, but not a present. <b>ACTION: DM to send link to Brentwood Cycle Action plan to panel.</b></p> <p>Item 23: Mill Lane, Blackmore – Bus Stop Relocation. Concerns expressed over the cost of £19,500 for the relocation of bus stop. <b>ACTION: DM has asked for a financial breakdown.</b></p>	<p>DM</p> <p>DM</p> <p>DM</p>
<p>6.</p>	<p><b>Potential Schemes Budget Summary:</b> The current potential schemes breakdown is:</p> <p>Traffic management - £40,200; £7,500 for Passenger Transport and £0 for Walking, Cycling and Public Rights of Way – Total £47,700.</p>	
<p>7.</p>	<p><b>Potential Schemes List for consideration:</b> The list before Panel members comprised all Brentwood LHP scheme requests and showed the current status.</p> <p>Under <b>Traffic Management</b>, Item 1 related to proposed request for a 20mph/zone at 3 locations within West Horndon Village. Speed Survey has shown speeds are already under 21mph. Therefore, a 20mph speed restriction would not give any additional benefits. No further action required. <b>ACTION: DM to review previous speed watch results within Pilgrims Hatch are that were over while over 20mph and no further action was taken.</b></p> <p>Item 2: Kerbing in Bird Lane, Warley. It was agreed to continue with a feasibility study to be undertaken to look at options and produce an estimate cost for the scheme.</p> <p>Item 4: Sandpit Lane Brentwood – Roundabout Feasibility. Estimate cost would be in the range of £3m. No proposed alternative for the scheme. Other options to reviewed to ease the traffic at the junction. <b>ACTION: DM to provide Cllr Aspinell with a written conclusion to inform the residents that a roundabout not been feasible.</b></p>	<p>DM</p> <p>DM</p>



	<p>Item 5: Weald Road, Brentwood. Reports of speeding vehicles and location of advance signage for the mini roundabout. Speed reviewed southbound at 23.4mph and Northbound at 25.1mph, with no history of accidents. Overhanging vegetation around the traffic signs to be cut back was recommendation with a review of roundabout sign location be undertaken.</p> <p><b>ACTION: DM to supply written conclusion to Cllrs Aspinell, Kendall &amp; Fulcher.</b></p> <p>Item 6: Western Road &amp; Western Ave – HGV’s and Speeding. Complaints from local residents about speeding and class vehicles. Posted speed limit is 30mph, evidence shows good speed compliance. Data shows no accident pattern. Feasibility study to be carried out on mini-roundabout at Western Avenue/North Roads to consider possible improvements. Concerns from the panel on accidents on the build out in Western Ave.</p> <p><b>ACTION: DM to provide more information on the accidents.</b></p> <p>Item 7: The Drive, Warley – speeding and zebra crossing viability. Residents have reported speeding and near miss accidents. Validation shows good speed compliance and no history of accident. Cllr Kendall raised concerns relating to zebra crossing be used to gain access to the new refurbished play area. It was suggested the Safer Essex Partnership may wish to review the site. It was agreed that vegetation is to be cut back.</p> <p>Item 8: Kings Road/High Street, Brentwood – Signal Phasing. Bus operators in Brentwood have indicated this is getting more difficult for bus to make a right turn due to the phasing of the lights. To was agreed that for a traffic counts and modelling assessment, including design by ITS be carried out.</p> <p>Item 9: Halls Lane, Shenfield – Sharp bends and 20mph advisory signage. There are two very sharp bends with no footpath. Children walk along carriage to access school and the speed in which some vehicles travel. At present in validation for a 20mph zone, no signage at present. Very bad during school times.</p> <p><b>Walking</b>, both Item 1 and 2 in the validation period. New submissions will be pick up for the next meeting.</p> <p><b>Passenger Transport</b>, Item 1 “Crossway” bus stop, Chelmsford Road. Cllr Cloke informed the panel that the vegetation is so bad the bus stop is being pushed forward. Agreed to the recommendation to install a replacement shelter.</p> <p><b>Automatic Traffic Count</b>, concerns were expressed relating to Eagle Way (Fords), Mascells Lane and Roman Road (two areas). Previous survey on the Roman Road in wrong part of road.</p>	<p>DM</p> <p>DM</p>
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	<p><b>ACTION: DM to update all panel members of the new traffic counts received. Cllr Cloke to send DM a map showing the correct locations on Roman Road.</b></p> <p>Cllr Wagland expressed her concerns about Telephone Box at Wyatts Green.</p> <p>Cllr McKinlay requested a view on the parking outside Oliver's Butcher on the Rayleigh Road, Hutton.</p> <p>Cllr Aspinell together with Ray Hood have been reviewing this for many years. On going issues with the pedestrian and traffic in Sawyers Hall Lane. This is mainly because of the number of schools located in this road.</p> <p>A number of suggestions have been put forward; from a subway from Brentwood Centre, a new road from Shenfield Road to the back of Merrymeades. These are all very costly. It's a very serious problem and would like to see a widened pathway being introduced with maybe a fence.</p>	DM/JC
8.	<p><b>Highway Rangers work summary:</b> A summary of works carried out by the Highways Rangers was tabled.</p> <p><b>ACTION: DM to take any issue relating to the summary of work off line.</b></p> <p><b>Direct Work Force</b> an explanation was requested on the work remit and support given to Local Highways Panels. Alternatively, suggestion that this work is carried out through SEPP.</p> <p><b>ACTION: DM to share remit of Direct Work Force with the Panel.</b></p>	DM  DM
9.	<p><b>AOB:</b> Cllr Kendall inform the panel of residents of Church Lane, Great Warley, concerns that they have been informed about the widening of two lanes on the A127. County/Ward Councillors haven't been advised of this scheme. Residents would like to discuss their concerns with Councillors. Cllr Wagland suggested a Highways Surgery for selected residents to attend.</p> <p><b>VAS signage</b> to be review on the current positions, incorrect height and some haven't been work since been installed.</p>	
10.	<p><b>Date of next meeting:</b> 19<sup>th</sup> September 2018. Meeting Room 2, Seven Arches Road, Brentwood, Essex.</p>	

## **BRENTWOOD BOROUGH LOCAL HIGHWAY PANEL** **Approved Works Programme – September 2018 Update**

The following report provides an update on the current position of all of the schemes which the Brentwood Borough Local Highway Panel (LHP) had recommended for inclusion in the 2018/19 Works Programme.

The Approved Works Programme is shown in two parts, firstly those schemes for delivery within the 2018/19 financial year and secondly those schemes which are within the rolling programme for future delivery.

The scheme finish dates have been allocated year quarters until such a time that we have an accurate month for delivery and the road space has been booked, whereupon the month can be shown.

For the information of the Panel our Safer Roads team have identified one Safer Roads scheme within Brentwood Borough which will need to be delivered in 2018/19. It is now included within the Approved Works Programme.

Members are also reminded that the costs supplied are estimates only and there is the possibility that a final scheme cost could change significantly dependant on issues which may arise especially during detailed design and construction. The estimated scheme costs on the Rolling Programme/Potential Scheme List have been reviewed and adjusted as necessary to reflect this.

2018/19 Capital budget summary –

2018/19 Capital Budget Summary		
Ref.	Item	Amount
1	Capital Budget 2018/19	£224,000
2	Safer Roads Schemes for 2018/19	£47,500
3	Schemes commissioned for 2018/19	£190,000
5	Schemes in Rolling Programme	£13,000
6	2018/19 Capital Budget still to allocate	£0



**Brentwood Borough Local Highway Panel - Approved Works Programme 2017/18**

Schemes Key	Completed	Cancelled	Update
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Ref	Cost Code	Scheme	Parish	Finish	Scheme Stage	Works Description	Allocation Budget	Comments
<b>Approved Schemes - For Delivery in 2017/18</b>								
5	LBRE162004	Church Lane/Hall Green Lane/Hutton Village, Hutton - Weight Signage	Hutton	Mar-18	Total Scheme	Implementation following on from feasibility study. Option 1 is recommended - 'Unsuitable for HGVs' signs can be installed at the junctions with A129 Rayleigh Road. New signs can be installed on existing posts in both locations	£4,000	Works complete
6	LBRE162057	Wash Road, Hutton - Height Restriction Signage	Hutton	Mar-18	Total Scheme	Installation of signage in Wash Road to warn HGV drivers of the height restriction. Also signage review around the junctions with Woodland Ave & Rayleigh Road to the south and Lower Rd/Old Church Lane to the north	£6,000	Works complete
7	LBRE162001	Three Arch & Eastham Estate, Brentwood - 20mph Limit	Brentwood	Mar-18	Implementation	Request for a 20mph limit around both the Three Arch and Eastham Estates. £7,000 allocated in March 2016 to take through CMA, detailed design and TRO process with remaining funding allocation for scheme delivery in the 17/18 financial year	£28,000	Works complete
<b>Approved Schemes - For Delivery in 2018/19 - Safer Road Schemes Total £47,500</b>								
9	LBRE161003	A128/A127 (A127 westbound off slip and A127/A128 east bound on slip - Screening	West Horndon	Q3	Implementation	Implement signing and screening improvements	£47,500	Design complete - Scheme requires a further £8,000 to proceed
<b>Approved Schemes - Prioritised for Delivery in 2018/19 - Total £190,000</b>								
10	LBRE162047	Kelvedon Hatch, Stondon Massey & Nine Ashes - Weight Limit signage	Brentwood Rural	Q3	Total Scheme	Recommended to amend the current Weight Restriction TRO and signage so that it only covers those areas where it is required.	£20,000	Design completed - Awaiting direction from Panel as to whether this scheme should progress
11	LBRE165021	Plovers Baron, Wyatts Green - Bus Shelter	Blackmore	Sep-18	Total Scheme	New wooden bus shelter in place of the previous dilapidated one. Previous shelter was removed by BBC due to bad condition	£14,000	
12	LBRE162084	Thorndon Ave, West Horndon - 30mph Signage	West Horndon	Q3	Total Scheme	Addition of new 30mph terminal signs & carriageway roundels at the entrance to Thorndon Avenue via the A127	£17,000	Works complete
13	LBRE163014	Hutton Village (Road), Hutton - Footway	Unparished	Q3	Design	Design of a new footway along Hutton Village to link the existing footway to the PROW routes as recommended in previously funded feasibility study	£7,000	Design underway - Estimated completion date 26 October 2018
14	LBRE164002	Brentwood Borough Wide Cycle Parking	Borough Wide	Q3	Feasibility	Feasibility study to look into additional cycle parking over the whole Borough focusing on towns, shops, stations and Brentwood High Street	£6,500	Design to commence shortly - Estimated completion date 21 December 2018
15	LBRE158009	Bridleway 10 (through Bentley Golf Course), Brentwood - PROW	Kelvedon Hatch	Q3	Total Scheme	Scheme to undertake drainage and surfacing work to improve the surface of Bridleway 10 (Brentwood) where it passes through Bentley Golf Course	£26,000	
16	LBRE164011	Shenfield Road to Brentwood High street - Cycle Route	Unparished	Q3	Feasibility	Feasibility study to look into an alternative route to the one suggested in the Brentwood Cycle Strategy. The suggested route would incur extraordinary costs well above what is available to the LHP	£6,500	



**Brentwood Borough Local Highway Panel - Approved Works Programme 2017/18**

<b>Schemes Key</b>	<b>Completed</b>	<b>Cancelled</b>	<b>Update</b>
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Ref	Cost Code	Scheme	Parish	Finish	Scheme Stage	Works Description	Allocation Budget	Comments
17	LBRE172089	Tabors Corner, Chelmsford Rd Brentwood - Lane Shortening	Unparished	Sep-18	Total Scheme	Recommended to extend the hatching area thus reducing the ahead only filter lane to stop parked vehicles blocking the 'ahead only' lane. This scheme is being carried out in conjunction with parking restrictions being installed through SEPP.	£5,000	Works complete
18	LBRE162051	Chafford Gardens, West Horndon	West Horndon	Q4	Implementation	Following a design conceived by Essex Highways Engineers and approved by West Horndon Parish Council & Cllr Hirst, an improved parking solution has been found and recommended to proceed. Awaiting completion of legal agreement before moving forward with implementation.	£23,000	Scheme originally estimated at £23,000. Will require additional funding of £12,000 to implement
19	LBRE172095	Copfold Road, Brentwood – Multi-storey Signage	Unparished	Q3	Total scheme	Recommended that the proposals outlined in a previous third party scheme looking at additional signage can be progressed to add extra conspicuity of the car park. Design and implementation within one financial year.	£14,000	Passed to Direct Delivery - Awaiting programme date
20	LBRE172096	Ongar Road, Bentley - Crematorium Signage Relocation	Unparished	Q4	Total scheme	Relocation of the advance directional signage for the Bentley Crematorium & Cemetery in Bentley, Brentwood	£4,500	Design complete - Awaiting Safety assessment.
21	LBRE173027	Kings Road, Brentwood - Zebra Tactile Paving	Unparished	Q3	Total scheme	Recommended to install tactile paving to both sides of the zebra crossing.	£9,000	Passed to Direct Delivery - Awaiting programme date
22	LBRE175022	Shenfield Station, Hutton - Bus Shelter	Unparished	Q4	Total scheme	Recommended to install replacement shelter following many requests to the Passenger Transport Team at ECC.	£8,000	
23	LBRE176002	Mill Lane, Blackmore - Bus Stop Relocation	Blackmore	Q4	Total scheme	Recommended to proceed with installation of the new bus stop platform, raised kerbs, dropped crossing point and pole and flag.	£19,500	
24	LBRE172101	Wilsons Corner, Brentwood - Lane markings	Unparished	Sep-18	Total Scheme	Lane designation markings at the double mini roundabout at the junction of Wilson's Corner and High Street, Brentwood.	£3,500	Works complete
25	LBRE162063	Coxtie Green Road, Brentwood - Safety Assessment	Unparished	Q4	Feasibility	Road Safety Assessment by the Casualty Reduction Team to seek further recommendations for safety improvements due to historical accident data	£6,500	
<b>Approved Schemes - Rolling Programme</b>								
26	LBRE164008	Pilgrims Hatch to Brentwood Town Centre - Cycle Route	Unparished		Feasibility	Feasibility study to ascertain the best available cycle route from Pilgrims Hatch to Brentwood Town Centre	£6,500	
27	LBRE164010	Shenfield Road, Shenfield - Cycle Route	Unparished		Feasibility	Cycling scheme to rectify the signage along Chelmsford Road to tie up with a new route into Brentwood High Street. Signage along Chelmsford Road and at the junction of Oliver Road would tie in with the new route.	£6,500	

## BRENTWOOD BOROUGH LOCAL HIGHWAY PANEL POTENTIAL SCHEMES LIST

This Potential Scheme List identifies all of the scheme requests which have been received for the consideration of the Brentwood Borough Local Highways Panel. In order for the design teams to programme the works as efficiently as possible the Panel will again be asked to start to develop their 2019/20 Approved Works Programme at the December 2018 meeting.

At this stage we would ask the Panel to review the schemes on the current Potential Scheme List, to consider those they may wish to fund in the future and to remove any that the Panel would not wish to fund.

There are currently potential schemes with an estimated cost of £51,700 as shown in the summary below -

Potential Schemes List		
Ref.	Scheme Type	Estimated Scheme Costs
1	Traffic Management	£20,200
2	Passenger Transport	£16,500
3	Walking	£20,500
	Total	£57,200

## BRENTWOOD BOROUGH LOCAL HIGHWAY PANEL POTENTIAL SCHEMES LIST

On the Potential Schemes List the RAG column acknowledges the status of the scheme request as shown below:

RAG Status	Description of RAG status
G	The scheme has been validated as being feasible and is available for Panel consideration
A	The scheme has been commissioned for a feasibility study which needs completing before any Panel consideration
R	A scheme which is against policy or where there is no appropriate engineering solution
V	A scheme request has been received and is in the initial validation process

## Traffic Management

<b>Total Value of schemes</b>	<b>£20,200</b>
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Ref	Location	Description	Problem	Parish	Cost Code	Estimated cost	Comments	RAG
1	Bird Lane / Warley Gap - Junction Improvements	Request to undertake a safety audit at this junction due to a number of accidents and near misses	CIlr states that this junction is dangerous because that drivers do not realise they are approaching a junction. A request has therefore been made to consider additional signage, a revised layout, rumble strips and vegetation cutting.	Brentwood	LBRE182005	NA	Whilst visibility could be improved through a redesign of the junction, the likely costs of such a scheme would be between £30,000 and £50,000. Existing data and site observations suggest that there is little merit in redesigning the junction and it is proposed that this scheme does not progress.	R
2	Bird Lane, Warley - Kerbing	A request has been received to look into the addition of kerbstones through the length of Bird Lane	Currently there is kerbing through the 20mph rural traffic calming section of the road but not at the residential end where the road meets with Great Warley Street causing significant rutting of the verges along this section of Bird Lane	Warley	LBRE162085	£5,000	Validation - recommends feasibility study to look at options and produce estimated cost for any scheme	G
3	Brook Street, Brentwood - Lane Improvements	Request to determine whether the centre carriageway line can be moved over from the entrance of the Jaguar garage up to the exit of Topps Tiles.	cars are parking, but on both sides of the carriageway, narrowing a PR1 route down and causing tail backs when travelling into Brentwood	Brentwood	LBRE182007	TBC	In validation	V
4	Eagle Way, Warley – Zebra Crossing Safety Audit	Request to determine whether there are any improvements that can be made to the zebra crossing	Vehicles regularly do not stop to allow pedestrians to cross at the crossing. There have been many near-misses and one reported casualty as a result of this.	Warley	LBRE182003	TBC	In validation	V
5	Hall Lane, Shenfield - Sharp bend & 20mph advisory signage	Request to look at safety measures due to lack of footway on the two sharp bends prior to the school	There are two very sharp bends with no footway. Children walk along the carriageway to access the school and the speed at which some vehicles travel poses a danger.	Shenfield	LBRE182002	TBC	In validation	V

## Traffic Management

<b>Total Value of schemes</b>	<b>£20,200</b>
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Ref	Location	Description	Problem	Parish	Cost Code	Estimated cost	Comments	RAG
6	Kings Road jw High Street, Brentwood – Signal Phasing	Request to look into the congestion, turning movements and safety at the signalised Kings Road, Weald Road, High Street junction	Bus operators in Brentwood have indicated that increasingly it is more difficult for buses to make the right turn out of Kings Road into High Street as well as the phasing of the lights causing congestion and safety concerns with vehicles driving on the footway	Brentwood	LBRE172102	£10,000	Validation - recommendation is for traffic counts and modelling assessment, including design by ITS	G
8	Shenfield Crescent / Hogarth Avenue - Additional signage	Request to install School signs and additional 20mph signs	There are two schools situated along Shenfield Crescent, Riseway and Hogarth Avenue. This route is regularly used as a rat run and vehicles travel in excess of 20mph.	Brentwood	LBRE182004	NA	Sufficient 20mph / school signage already in place. Recommended that this scheme does not progress.	R
9	The Drive, Warley – Speeding and Zebra Visibility	Request to look into potential speeding problems and the visibility of the zebra crossing along The Drive in Warley, Brentwood	Residents have reported that speeding along this road is causing a danger of vehicles not stopping in time at the crossing and there is concern that the many near misses will result in a serious accident	Warley	LBRE172100	NA	Validation - Posted speed limit 30mph - South bound 32.7mph & North bound 31.2mph. Good speed compliance, no history of accidents. Recommendation is to get vegetation cut back.	R
10	Warley Mount / Hedley Chase / The Avenue	Request to erect Give Way signs at the junction of Warley Mount / Hedley Chase / The Avenue	CIlr feels that Give Way signs are required at the junction of Warley Mount with The Avenue and Hedley Chase, as some drivers exit the junction without realising that they should be giving way.	Brentwood	LBRE182006	TBC	In validation	G
11	Weald Road, Brentwood	Investigation into reports of speeding vehicles and location of advanced signage for the mini roundabout	Complaints from local residents of speeding traffic along Weald Road on the approach to the mini roundabout. It has also been requested that a check on the advanced roundabout warning signage is located in the appropriate place	Brentwood	LBRE172097	NA	Validation - 20mph zone - Southeast bound 23.4mph & Northwest bound 25.1mph, no history of accidents. Recommendation is for overhanging vegetation around traffic signs to be cut back.	R

## Traffic Management

<b>Total Value of schemes</b>	<b>£20,200</b>
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Ref	Location	Description	Problem	Parish	Cost Code	Estimated cost	Comments	RAG
12	West Horndon Village – 20mph Zone	Request for a 20mph limit / zone at 3 locations within West Horndon Village	Although recent speed surveys show excellent compliance to the posted 30mph limit the parish would like to see a 20mph / zone implemented	West Horndon	LBRE162078	NA	Validation - Speed survey has shown that average speeds are already below 21mph. A 20mph speed restriction would therefore not give any additional benefits. Recommendation that this scheme should progress no further.	R
13	Western Road & Western Avenue - HGV's and Speeding	Investigation into the speeds and class of vehicles using Western Road and Western Avenue	Complaints from local residents concerning the speeds and class of vehicles using both of these roads	Brentwood	LBRE172099	£5,200	Validation - Posted speed limit 30mph - Western Road - South bound 25.9mph & North bound 25.7mph - Western Avenue - South bound 30.3mph & North bound 29.6mph. Good speed compliance. Accident data does not show pattern of accidents. Recommendation is to carry out feasibility study on mini-roundabout at Western Avenue j/w North Road to consider possible improvements	G

## Passenger Transport

Total Value of schemes	£16,500
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Ref	Location	Description	Problem	Requested by	Parish	Scheme stage	Cost Code	Estimated cost	Comments	RAG
1	"Crossways" bus stop, outside 45/47 Chelmsford Rd, Shenfield.	Proposal to remove dilapidated shelter and install new Hassocks style bus shelter	Existing bus shelter is in very poor condition and requires replacement.	Brentwood Borough Council	Shenfield	Total scheme	LBRE175025	£7,500	Recommended to install the replacement shelter at this location.	G
2	Clarence Road junction with Harewood Road - Replacement bus shelter	Request to replace the demolished bus shelter	The old parish shelter has been demolished and residents have ask if the LHP would fund a new shelter as it is causing a problem for a lot of elderly people that regularly use and rely on the bus service	Cllr Aspinell	Pilgrims Hatch	Total scheme	LBRE185001	£9,000	Recommended to install the replacement shelter at this location.	G



## Walking

Total Value of schemes	£20,500
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Ref	Location	Description	Problem	Requested by	Parish	Scheme stage	Cost Code	Estimated cost	Comments	RAG
1	High Street, Brentwood - Footway improvements	Request to look into the installation of tactile paving at various locations throughout High Street	There are a number of locations throughout High Street where walking is particularly difficult for the visually impaired.	Cllr Kendall	Brentwood	Validation	LBRE183004	£9,500	Tactile paving could be introduced at the Crown St junction and Moores Place junction (the other proposed locations do not meet DETR Tactile Paving Guidance)	G
2	Outside 140 - 142 Hanging Hill Lane, Hutton	Installation of footway	Footway to provide access to bus stop	Cllr Rowlands	Hutton		LBRE182001	£5,500	The implementation of a short section of footway is feasible; however, this would require extensive vegetation cutting and as such, an ecology study will have to be undertaken. Additionally, there are STATS present which may need to be diverted. It is therefore proposed that this scheme progresses as a design only at this stage to undertake the necessary investigations and determine accurate scheme cost	G
3	Sawyers Hall Lane - Footway Improvements	Request to look into building out the footway at the junction of the Becket Keys School and erect pedestrian guard rails	Children walking to the schools along the lane cross over the Becket Keys School entrance junction, which causes a large number of near misses due to the number of vehicles entering/exiting the junction and also using it to turn around. Also, there are many cars parked at the junction which obscures visibility and reduces pedestrian safety.	Cllr Aspinell	Brentwood	Validation	LBRE183005	£5,500	No scope to widen eastern f/way due to property boundaries and lack of c/way width. The western f/way can be widened and vegetation cut back. The guard railings could be extended to the section o/side St Helens Jr School. Side road treatments could be implemented, as well as kerb line buildouts, to give pedestrians better priority over vehicles. Parking issues should be raised with SEPP. Schools should also be contacted to promote softer measures, such as walking busses, which could reduce vehicles numbers. Recommend for Feasibility study - design only	G

## Speed Surveys and Revenue

Money allocated	£26,000
spent	£1,050
money remaining	£24,950

Ref	Scheme name	Description	Requested by	Parish	Allocated Budget	date requested	Comments
1	ATC - Oliver Road, Shenfield	Automatic traffic count	Cllr Rowlands	Shenfield	£250	31 May 2018	Survey completed - results shared with Cllr
2	ATC - Roman Road, Mountnessing	Automatic traffic count	Cllr Cloke	Mountnessing	£200	01 August 2018	Awaiting results of survey
3	ATC - Roman Road, Ingatestone	Automatic traffic count	Cllr Cloke	Ingatestone	£200	01 August 2018	Awaiting results of survey
4	ATC - Hutton Road, Shenfield	Automatic traffic count	Cllr Rowlands	Shenfield	£200	11 September 2018	Awaiting results of survey
5	ATC - Chelmsford Road, Shenfield	Automatic traffic count	Cllr Rowlands	Shenfield	£200	11 September 2018	Awaiting results of survey

Brentwood Borough Highway Rangers Works Summary

REF	Parish/Ward	Road Name	Location	Type of Work Required	Comments	Confirm Number	Date Requested	Date Completed
BRE1806002	Brentwood	HILLSIDE WALK	Between no.32 & 29	Other (explained in notes)	Ra4=1x4 Other (explained in notes)ris from c w erosion on RANGERS	3211630	10/04/2018	11-Jun-18
BRE1806003	Brentwood	LEWIS CLOSE	JW hall lane	Overgrown vegetation	Ra4 1x4. Veg obstructing fw by 80%. Also low new growth into cw to side. Approx 10m RANGERS. (Also passed enq to Arb to cut higher branches).	3135888	20/07/2017	7-Jun-18
BRE1806004	Brentwood	WILLIAM HUNTER WAY	T jct to william hunter way	Sign maintenance	Ra4=1x4 Road sign dirty & mis-aligned. RANGERS	3211665	10/04/2018	11-Jun-18
BRE1806005	Brentwood	ST CHARLES ROAD	O S no.7 on the cw	Other (explained in notes)	Ra4=1x4 Other (explained in notes)ris from c w erosion on c w. RANGERS	3213585	16/04/2018	11-Jun-18
BRE1806006	Brentwood	SELWOOD ROAD	Brween 31 & 33	Other (explained in notes)	Ra4= 1x4 Other (explained in notes)ris from c w erosion on the cw RANGERS	3215298	19/04/2018	11-Jun-18
BRE1806007	Brentwood	WINGRAVE CRESCENT	Opp no.11, s o L C 4	Overgrown vegetation	Ra1=1x1 Trees/bushes protruding onto Cw RANGERS	3202101	12/03/2018	7-Jun-18
BRE1806008	Brentwood	WEALD ROAD	At & Between jct honey pot lane and Borromeo way on opp side of cw	Other (explained in notes)	Ra6=2x3 Build up of Other (explained in notes)ris from recent surface dressing along the edge of the cw. At kerb high in some places. RANGERS	3222493	10/05/2018	7-Jun-18
BRE1806009	Brentwood	WEALD ROAD	From L C 021 to jct of St charles road.	Other (explained in notes)	Ra6=2x3 Build up of Other (explained in notes)ris from recent surface dressing along the edge of the cw. RANGERS	3222496	10/05/2018	7-Jun-18
BRE1806010	Mountnessing	ROMAN ROAD	between 312 & 320	Overgrown vegetation	Ra4=1x4 veg encraoching fw used by schools by upto 0.8m, 25m RANGER WORK	20260674	15/10/2015	7-Jun-18
BRE1806011	Brentwood	SPITAL LANE	From opp 48 by river to footpath at end by 51	Overgrown vegetation	Ra4 1x4. Veg obstructing sight around bend. 200m RANGERS.	3136429	21/07/2017	7-Jun-18
BRE1806012	Kelvedon Hatch	ONGAR ROAD	On fw Aprox midway between crown road and blackmore road going toward's blackmore road.	Other (explained in notes)	Ra4=1x4 Other (explained in notes)ris from c w erosion on Fw RANGERS	3210855	06/04/2018	11-Jun-18
BRE1806013	Ingatestone And Fryerning	NORTON ROAD	Opp no 3 at back of verge	Other (explained in notes)	Ra2=2x1 Small wooded post with concrete base displaced and laying on verge.	3218212	27/04/2018	5-Jun-18
BRE1806014	Mountnessing	WIDVALE ROAD	S O oakwood cottage	Other (explained in notes)	Ra6=2x3 Fallen fence obstructing part of the Fw. Phoned through to Brentwood council at 9:00 29.03.18, and advised that they will send someone from parks roads and spaces to investigate. Brentwood council have said it is not there land. RANGERS	3208090	29/03/2018	14-Jun-18

Brentwood Borough Highway Rangers Works Summary

REF	Parish/Ward	Road Name	Location	Type of Work Required	Comments	Confirm Number	Date Requested	Date Completed
BRE1806015	Doddinghurst	RECTORY CHASE	Opp no.37	Overgrown vegetation	Ra4=1x4 Trees branches over hanging the footway and carriageway & obscuring the street light. RANGERS	3226084	23/05/2018	11-Jun-18
BRE1806016	Ingatestone And Fryerning	FOOTPATH FROM THE PADDOCKS TO INGATESTON	All along the edges of the F w	Other (explained in notes)	Ra1=1x1 Small build up of leaf Other (explained in notes)iris to each side of the footway. RANGERS	3214934	18/04/2018	11-Jun-18
BRE1806017	Brentwood	ONGAR ROAD	S O, L C 64	Other (explained in notes)	Ra2=2x1 Remnants of felled tree on grass verge. RANGERS	3205101	20/03/2018	7-Jun-18
BRE1806018	Brentwood	RAYLEIGH ROAD	Side of 361	Overgrown vegetation	Ra 6=2x3 RANGERS veg ivy encroaching onto fw 0.7x20.0	3222541	10/05/2018	11-Jun-18
BRE1806019	Brentwood	ONGAR ROAD	O S 251 at Pedestrian crossing	Other (explained in notes)	Ra4=1x4 Build up of fine loose chippings/Other (explained in notes)iris on Fw & c w.	3216010	20/04/2018	26-Jun-18
BRE1807001	Brentwood	ONGAR ROAD	Opp 367a next to crossing point	RSOB	Ra4=1x4 Cycle/footpath sign dirty. RANGERS	3250152	01/08/2018 10:36	15-Aug-18
BRE1807002	Brentwood	ONGAR ROAD	Opp Dounsell court between LC 62-63	RSOB	Ra4=1x4 Cycle path sign dirty/Obscured. RANGERS	3239793	03/07/2018 08:59	15-Aug-18
BRE1807003	Herongate And Ingrave	BRENTWOOD ROAD	By L/c 37 by Bus Layby	OGRO	RA 6 = 2 x 3 Rangers Trees Overhanging Footway Length 39m	3230410	06/06/2018 14:44	Cut by contractor last month
BRE1807004	Brentwood	SHENFIELD PLACE	On grass verge S o no126	DEB	Ra2=2x1 2 x small branches laying on grass verge. RANGERS	3245037	17/07/2018 13:34	16-Aug-18
BRE1807005	Brentwood	PRIESTS LANE	Post S1	RSOB	Ra4=1x4 Left hand bend sign misaligned (RANGERS)	3250107	01/08/2018 12:20	29-Aug-18
BRE1807006	Brentwood	WOODWAY	Railway bridge width restriction	RSOB	Ra4=1x4 Width restriction signs dirty. (RANGERS)	3247985	25/07/2018 10:19	29-Aug-18
BRE1807007	Brentwood	ALEXANDER LANE	Jw Hutton Rd	RSOB	Ra4=1x4 Roadsign dirty (RANGERS)	3244354	13/07/2018 13:59	29-Aug-18
BRE1807008	Brentwood	SPITAL LANE	Between the bollards and bridge coming from weald park way.	OGRO	Ra3=1x3 Nettles and brambles overhanging the footway causing an obstruction to pedestrians. RANGERS	3246162	20/07/2018 08:31	10-Aug-18
BRE1807009	Brentwood	WOODWAY	Railway bridge width restriction	RSOB	Ra4=1x4 Width restriction signs dirty. (RANGERS)	3247991	25/07/2018 10:16	29-Aug-18
BRE1807010	Brentwood	KINGS ROAD	LC 6	RSOB	Ra1=1x1 Roundabout sign misaligned (RANGERS)	3231495	08/06/2018 09:56	10-Aug-18
BRE1807011	Ingatestone And Fryerning	STOCK LANE	Opp no.20	DEB	Ra3=1x3 Fallen tree branch slightly overhanging the edge of the cw. RANGERS	3239784	03/07/2018 15:04	14-Aug-18
BRE1807012	Ingatestone And Fryerning	STOCK LANE	O S church hall S o no.4	DEB	Ra4=1x4 Brick wall fallen at end of footpath. Spoke to land owner and he is in the process of having it cleared. RANGERS	3249149	30/07/2018 14:45	29-Aug-18
BRE1807013	Brentwood	TENNYSON ROAD	Jw Hanging Hill	RSDM	Ra3=3x1 Road nameplate damaged (RANGERS)	3235853	20/06/2018 10:54	14-Aug-18

Brentwood Borough Highway Rangers Works Summary

REF	Parish/Ward	Road Name	Location	Type of Work Required	Comments	Confirm Number	Date Requested	Date Completed
BRE1807014	Brentwood	VIKING WAY	Whole length of F w	OGRO	Ra3=1x3 Overgrown weeds/nettles RANGERS	3231676	11/06/2018 08:43	15-Aug-18
BRE1807015	Brentwood	VINE WAY	O S park Vale court	DEB	Ra2=1x2 Shopping trolley left on Fw. RANGERS	3245244	17/07/2018 15:22	15-Aug-18
BRE1807016	Blackmore	BLACKMORE ROAD	Just before green lane & residential area, signs on both sides of cw	RSOB	Ra4=1x4 2 x 30mph/national speed limit signs partially Obscured by vegetation on both sides of the signs. RANGERS	3231967	11/06/2018 15:43	20-Aug-18
BRE1807017	Doddinghurst	BLACKMORE ROAD	Just past Ashwells lodge going toward's kelvedon hatch	RSDM	Ra4=1x4 30/national speed limit sign & new crossing sign facing the wrong direction. RANGERS.	3233559	14/06/2018 12:43	20-Aug-18
BRE1807018	Brentwood	LASCELLES CLOSE	Back of no.20 adjacent to property fence	DEB	Ra2=2x1 Meter poles and some sheets of wood on Fw. RANGERS	3242132	09/07/2018 09:22	10-Aug-18
BRE1807019	Brentwood	ONGAR ROAD	O S 426. LCS28A	RSOB	Ra4=1x4 Roundabout sign red triangle faded by 99% & dirty. RANGERS	3230912	06/06/2018 10:40	20-Aug-18
BRE1807020	Brentwood	ONGAR ROAD	S O no.396	OGRO	Ra3=1x3 Trees / hedges overhanging the footway causing an obstruction to pedestrians RANGERS	3230909	06/06/2018 10:30	13-Aug-18
BRE1807022	Doddinghurst	THE GARDENS	Between no's. 14-16	DEB	Ra4=1x4 Weeds growing through/across the fw. RANGERS	3245059	17/07/2018 09:48	Weed spraying contractors are in the Borough at present and will address this matter
BRE1807023	Brentwood	WEALD ROAD	At jct to Chequers road.	RSDM	Ra4=1x4 Giveway sign mis-aligned RANGERS	3241082	04/07/2018 14:14	Sign needs replacing
BRE1807024	Brentwood	ONGAR ROAD	On center island just past bridge LC RB2	RSOB	Ra4=1x4 Keep left sign dirty. RANGERS	3250148	01/08/2018 10:45	20-Aug-18
BRE1807025	Brentwood	SANDRINGHAM ROAD	O S no.7 on grass verge	DEB	Ra2=2x1 Tree branch laying on grass verge. RANGERS	3235123	18/06/2018 15:00	20-Aug-18
BRE1807026	Brentwood	ONGAR ROAD	S O LC 48	RSOB	Ra4=1x4 Cycle/footpath sign dirty. RANGERS	3250153	01/08/2018 10:41	20-Aug-18